

PRIVATE & CONFIDENTIAL

South West Members Group Committee Meeting
Virtual – 6th July 2020 17:00 – 18:00

Present	Apologies
Roger Rayner (RR) Chair Ben Firth (BF) Secretary Paul McLaughlin (PM) Treasurer Cameron Ferguson (CF) Klim Mackenzie (KM) Leah White (LW) Chris Griffin (CG) Michael Menzies (MM) Daniel Deffley (DD) John Stead (JS) John Challenger (JC)	Jon Brooking (JB) Ainhoa Zamorano Salvador (AZS) Laura Major (LM) – leaving region Marcus Du Pree Thomas (MdP)
1.0	<p>Review of Previous Meeting & Actions</p> <p>BF was unable to identify a simple way to get a dial into teams so Zoom was suggested as a possible alternative. We shall wait for feedback from Mike Menzies after this meeting. JB has not received an email address from the IChemE as yet. Mission Statement and member Bios have been updated on the SWMG website Have yet to add area representatives. Holding off to ensure people can commit. KM has received the webmaster pack and is reviewing. MdP is unable to do a webinar due to commitments, will try to reschedule for later in year.</p> <p>JC's webinar on VMIC was well received, got very good feedback from attendees with some suggestions on new topics. RR will keep these as future ideas.</p>
2.0	<p>Future Events & Budget</p> <p>“My Life in Chem Eng” webinar – to be presented shortly by later career engineers. RR suggests this may be worth having as a recurring event. 90-100 people have registered. LW confirmed that it had been advertised at Bath University.</p> <p>DD has been trying to arrange a Rotork tour. Has not made much progress due to lack of response. Will continue to try to arrange event for October.</p> <p>Atkins may be able to host/organise events (mainly Get Chartered), but CG says that the offices remain essentially closed. They are planning a slow return to work, so hopefully response will ramp up.</p> <p>RR has been contacted by a 6th form student looking to understand a career in Chem Eng. RR asked DD and/or CG to follow up. DD will be away so CG will be first port of call.</p> <p>Laura Major at Atkins have suggested webinars on water and nuclear. Hugh Thomas has presented previously for the Water SIG; this may be an interesting webinar to host. JC agrees that the growing importance of water supply makes this a good choice. James Metcalfe has 3 ideas for nuclear, appear to be well fleshed out ideas, if not existing presentations.</p>

	<p>KM suggests he could present on what he's been working on for carbon capture. Could probably have it ready to deliver late summer/early August.</p> <p>Koch-Glitsch are interested in presenting a "troubleshooting distillation" webinar.</p> <p>JC is going to be offering the Contracts course as a 4-part webinar (opposed to the usual 2-day training course). This was just for awareness. The IChemE will advertise via the normal channels.</p> <p>RR explained that for webinars, we can either fill in a form and have IChemE prepare the advertisement, or we can access the design tool and IChemE just must approve it. This cuts down on iteration. KM should be able to take this over in his role as Webmaster.</p> <p>IChemE 100 celebrations are upcoming in 2022. Steve Beer from the South Wales group would be interested in combining efforts. RR suggests that we get the IChemE to present to our group at the next meeting. No objections. JC says he believes the committee is meeting soon and are looking to involve the local groups, he can raise it.</p>
<p>3.0</p>	<p>Treasurer's Statement</p> <p>There has been no spend in the last month. Nothing additional to report.</p>
<p>4.0</p>	<p>Update Committee Roles</p> <p>KM is taking over website and email campaign roles. RR is going to give direct oversight during handover.</p> <p>LW will be replaced by a new rep in October. Apparently, this is going to be straightforward and LW will introduce the new person.</p> <p>Laura Major will hand over any events to RR, CG, and AZS as she is leaving for Glasgow.</p>
<p>5.0</p>	<p>Member Feedback</p> <p>PM gave a brief introduction to his role in the IChemE congress. They are looking for member feedback:</p> <ul style="list-style-type: none"> • Observations comments etc, on value proposition for IChemE membership. Why should employers cover it? Why should chartership be important to employers? What else should IChemE be offering? Consultation on this is closing next week. If members have any feedback, they can contact PM directly. • Climate change statement, which was issued recently. If anyone wishes to raise anything with the IChemE a route has been provided for this as a link in the consultation email sent out 5/7. Position statement: https://www.icheme.org/media/14213/2020-icheme-climate-change-position-consultation.pdf <p>RR says he has been impressed by the support available for the member groups. The administrative staff do a lot in the background. Anyone who does not take advantage of this, is missing out on some of the value of their subscription.</p>
<p>6.0</p>	<p>Next Meeting & AOB</p> <p>RR opened floor to suggestions for standing agenda items. If anyone wishes to add anything to the agenda, they can email RR directly.</p> <p>No other business raised. The meeting was closed.</p> <p>Next meeting: 7th September 2020 at 5pm.</p>

Action Table

No.	Action	Owner	Timescale
1	Follow up with 6 th form student re: Chem Eng career – RR to pass enquiry on to CG, so that he can arrange a combined teams meetings with DD.	RR/CG	1 week
2	Invite IChemE to present on IChemE 100 plans, to kick off the SWMG involvement.	RR	For next meeting.
3	Provide training for Klim on web master role	RR	3 weeks
4	Request contact from Steve Beer for Koch Glitsch presentation	RR	2 weeks
5	Contact Laura Major to accept offers from Atkins Engineers for webinars on Water and Nuclear.	RR	1 week
6	Co-ordinate Webinar on Carbon Capture with KM	RR	4 weeks