

PRIVATE & CONFIDENTIAL

South West Members Group Committee Meeting
Virtual – 3rd September 2020 17:00 – 18:10

Present	Apologies
Roger Rayner (RR) Chair Ben Firth (BF) Secretary Amanda Lapham (AL) Cameron Ferguson (CF) Leah White (LW) Chris Griffin (CG) Daniel Deffley (DD) John Challenger (JC) Steven Gasser (SG) - IChemE Victoria Darcy (VD) - IChemE Suchismita Bhattacharya (SB)	Ainhoa Zamorano Salvador (AZS) Marcus Du Pree Thomas (MdP) Michael Menzies (MM) Paul McLaughlin (PM) Treasurer Klim MacKenzie (KM)
	Introduction of new attendees (AL & SB), who gave some background and current situation. VD and SG attending from IChemE.
1.0	Review of Previous Meeting & Actions All actions closed. CG and DD report that discussions with prospective Chem Engineering student went well. RR reports he said that he is planning to apply for Chemical Engineering courses.
2.0	Future Events & Budget Great feedback from the “My Life in Chemical Engineering” webinar by JC and MM. 60 attendees, large number of questions. Very positive feedback from the follow up questionnaires. Request for more of the same, and for wider audiences. Younger members showed a strong interest. Water webinar from Atkins had 50 attendees, extensive questions – more than could be answered in the time, questions had to be answered after the event. RR says webinar was made interactive through polls, which made it more engaging – good lesson learned for future webinars. Webinar on the Future of Nuclear planned for 5 th October. DD says Rotork tour still needs a date but contact there has been responsive, and a date will be provided soon. Plymouth waste to energy provisional date November 19 th . JC has attended meetings there and highly recommends as one of the most successful projects of its kind in the UK. Next Get Chartered event to be organised. Plan for Atkins to host, but not currently back in the office. CG to follow up when this might be possible, or whether we should find a different location. SG says that there has been good success in online Get Chartered events, as well as Chartership and Commitment workshops, and interview prep. These three can be provided as

	<p>a package. VD can help us start organising chartership events, RR would like to plan all three before end of year – VD</p> <p>RR asked whether we should be doing more as a group to support young engineers. SG says that there are conversations in the IChemE how the Benevolent fund can help e.g. with membership fees, as well as coaching, CV support, interview prep. VD says the London group held an event a few years ago to support a high volume of graduates, where local industry contacts spoke about their industry and needs, followed by Q&A.</p> <p>SG provided update on IChemE100. Shared slides on the current plans. Due to Covid will need to be different from original intent, more digital and much lower cost. This does suit the global nature of the IChemE. There is an open invitation for members who feel they have a story to contribute in any of the core themes. RR asked if we could have a section on the group web page pointing to the IChemE100 resources. SG will follow up on this with the communications team.</p> <p>RR requested SG provides updates in future meetings.</p> <p>RR said that he had been in touch with Koch Glitsch about a webinar, but they prefer to give a seminar at a premise.</p>
<p>3.0</p>	<p>Treasurer's Statement</p> <p>PM unable to attend, so no statement made. RR says no significant spend planned. Budget will be set with IChemE next week.</p> <p>SG says it would be best to plan for a full calendar and apply for the required budget – it will be easier to remove items later than to try to request budget increases later.</p> <p>SG suggested buying two pop up stands with south west branding. IChemE can source and it is paid from the South West budget.</p>
<p>4.0</p>	<p>Update Committee Roles</p> <p>AL has offered to take on the role of mentor coordinator. JB has reviewed her offer subject to AL attending a refresher course.</p> <p>Laura Major and Jon Brooking have now left the committee.</p> <p>LW will hand over the student representative role once the new university year begins and students are back on campus.</p>
<p>5.0</p>	<p>Member Feedback</p> <p>RR has tried to get feedback from PM on the climate change statement, as well as the value proposition of membership.</p> <p>JC is trying to find contacts for research into vaccine stabilisation. LW will put this to the academics at Bath.</p>
<p>6.0</p>	<p>Next Meeting & AOB</p> <p>Jon Brooking is having to reduce his commitments as he has terminal cancer. He has requested donations in memoriam to St Margaret's Hospice: https://www.st-margarets-hospice.org.uk/donate-now</p>

	<p>IChemE have started to offer GDPR training. RR asked if anyone was interested in some training in this area.</p> <p>Hull and Humber regional group is planning a webinar on Managing Creeping Changes in Manufacturing Assets on 8th October at 11:30. They requested that we advertise it. No objections.</p> <p>Next meeting: 9th November 2020 at 5pm.</p> <p>RR Closed the meeting.</p>
--	--

Action Table

No.	Action	Owner	Timescale
1	Organise chartership events for this year with Tori (Get Chartered, C&C Report Writing, Interview Techniques)	RR/VD	2 weeks
2	LW to put JC in contact with academics at Bath who may be interested in vaccine stabilisation	LW/JC	-
3	Prepare Advert for Plymouth Waste to Energy 19 th Nov 2020	RR	1 month
4	Review IChemE Benevolent Fund Support for Younger Engineers	RR	2 months
5	Add Steve Gasser to meeting invite list	RR	1 week
6	Follow up the idea of Employers presenting on their industry with VD, to allow younger engineers to better select the industry that they would like as a career in (as tested in London)	RR	2 months
7	AL to contact VD for mentor co-ordinator training	AL	2 months