

PRIVATE & CONFIDENTIAL

South West Members Group Committee Meeting
Virtual – 9th November 2020 17:00 – 18:00

Present	Apologies
Roger Rayner (RR) Chair Ben Firth (BF) Secretary Paul McLaughlin (PM) Treasurer Matthew Newton (MN) Joanna Snape (JS) Ainhoa Zamorano Salvador (AZS) Chris Griffin (CG) Marcus Du Pree Thomas (MdP) Daniel Deffley (DD) Klim Mackenzie (KM) Michael Menzies (MM)	Cameron Ferguson (CF) John Challenger (JC) Steve Gasser (SG) Amanda Lapham (AL) Suchismita Bhattacharya (SB)
1.0	<p>Review of Previous Meeting & Actions</p> <p>Introductions – MN has taken over as student representative at Bath University. JS is a graduate with EON, looking to understand potential ways to contribute.</p> <p>Review of actions:</p> <ul style="list-style-type: none"> • Get Chartered event was held last week, and another will be organised for report writing and interview techniques. • MN will need to take over the action to bring academics into discussions with JC re: vaccine stabilisations. • Plymouth WtE and Rotork site visit not possible due to lockdown. • IChemE is organising more support for young engineers, more details to be announced. • RR plans to start pushing soon for industry presentations • AL has stepping into mentor role, and transition is in hand
2.0	<p>Future Events & Budget</p> <p>Good turnout for Nuclear webinar – 54 people from 80 registrations. Questions overran and had to be followed up, so a lot of engagement.</p> <p>Lower attendance at recent Get Chartered event. 12 attendees. This was online so potentially impacted by having to be remote.</p> <p>All physical events have been cancelled, so Rotork and other site tours will need to be postponed.</p> <p>RR asked if virtual plant tours may be possible? This may be interesting for people without much exposure to site. MdP has seen 3D walkthroughs of designs, but never seen it used as a tour. AZS says that Atkins have done similar things, including 3D walkthroughs with virtual reality headsets. RR says this may help younger engineers and graduates get a better understanding of what is available. RR could ask Stephen Richardson (IChemE President) if there are any options available. PM points out this may be difficult due to intellectual property</p>

	<p>concerns. MpD has done talk-throughs of plant, going over how energy to waste plants work, supported by slides.</p> <p>RR suggests that perhaps a talk from a recruitment consultant may be helpful to give careers talks. MN points out that many final year engineers don't know what sector they might be interested in, or what is available. MN asked if past webinars are available. RR says that if people are logged into the member group there are slides available there.</p> <p>Previously we held "My Life as a Chemical Engineer" talk recently. Some of the contributors may be open to giving talks and Q&A sessions specifically for students, perhaps with industry/sector specific talks. MdP has some material on waste and circular economy which may be useful. MM would be happy to present to Bath University or could provide slides with voiceover.</p> <p>RR says Stephen Richardson may have some material on process safety, could potentially give a talk. Combined with expected webinars and careers/industry talks should help fill out the calendar.</p> <p>MN says he can try to get engagement through various channels, including social media groups.</p>
<p>3.0</p>	<p>Treasurer's Statement PM says the budget has been submitted, but we are still awaiting feedback/acceptance.</p>
<p>4.0</p>	<p>Update Committee Roles</p> <p>AL has stepped into role of Mentor Coordinator.</p> <p>MN is now student representative at the University of Bath.</p> <p>KM has requested to step back from webmaster role. RR is fine taking it back as there are only minor updates, so can send straight to IChemE.</p>
<p>5.0</p>	<p>Member Feedback</p> <p>PM has been attending IChemE congress meetings (remotely). Meetings are very focused on certain items, e.g. code of conduct, climate statement, etc. RR expressed interest in the code of conduct as it is drafted, as things like cost control can infringe on the morals of the engineer (e.g. by reducing safety). PM said that the main challenge for IChemE is producing statements which can apply in all countries.</p> <p>Following GDPR and updates to IChemE website, members will need to re-subscribe to member group events via MyIChemE.</p>
<p>6.0</p>	<p>Next Meeting & AOB</p> <p>Jon Brooking has passed away, and has asked for donations in memoriam to St Margaret's Hospice: https://www.st-margarets-hospice.org.uk/donate-now</p>

Action Table

No.	Action	Owner	Timescale
1	Investigate potential for additional webinars to help give an overview of sectors and industries for students. Follow up with Tori, for similar events held in the London area. Could this be organised for March 2021?	RR	2 months
2	Arrange waste to energy/circular economy webinar. Arrange for January 2021. Need to leave at least 6 weeks to advertise.	RR/MdP	1 month
3	Arrange career talk webinar for MM at Bath University. This could be a repeat of the "My Life as an Engineer" specifically for the university. MN will advertise. Could give this talk asap as some graduates are considering which area to apply to. JC busy with vaccines...Suggest New Year 2021.	RR/MN	1 month
4	Discuss process safety webinar with Stephen Richardson. Arrange for February 2021.	RR	1 month
5	Arrange for interview techniques webinar (Tori) from the IChemE in January 2021.	RR	1 month
6	Arrange for recruitment talk on IR35 or jobs market update. This could be for Jan 2021. There would be three events in Jan 21 therefore.	RR	1 month