

PRIVATE & CONFIDENTIAL

South West Members Group Committee Meeting
Virtual – 11th January 2021 17:00 – 18:00

Present	Apologies
Roger Rayner (RR) Chair Ben Firth (BF) Secretary Paul McLaughlin (PM) Treasurer Amanda Lapham (AL) Cameron Ferguson (CF) Chris Griffin (CG) Daniel Deffley (DD) Suchismita Bhattacharya (SB) Michael Menzies (MM) Ainhoa Zamorano Salvador (AZS) Michael Pitchers (MP)	Matthew Newton (MN) Marcus Du Pree Thomas (MdP) Klim MacKenzie (KM) John Challenger (JC)
	Introduction of new attendee (MP), who attended to understand what the member group is doing and would like to be more involved.
1.0	<p>Review of Previous Meeting & Actions</p> <p>RR has been looking into potential companies to give presentations on their industry. Perhaps 10 minutes plus questions for three companies in a webinar. IChemE is quite supportive of the idea.</p>
2.0	<p>Future Events & Budget</p> <p>See 1.0 re: Industry webinars. PM (Kiwa) may be able to help, and has some potentially interesting topics. CF may be able to represent his company. SB may be able to present on feedstock recycling (plastics – Recycling Technologies). Atkins may be able to supply a webinar (AZS, CG), and has a wide range of industries they could present on. May also be able to make contact with Magnox. RR would also like to find contacts in water (Wessex or Bristol water). Late February may be achievable for the first webinar.</p> <p>MM is also going to present to the Clean Energy SIG on a recent effort in Madrid to improve recycling.</p> <p>RR shared the list of planned events. Several events in each of the upcoming months.</p> <p>AGM planned for March.</p> <p>RR asked if AZS has managed to get some feedback on a 3D tour of a plant/demonstration of 3D modelling from Atkins. She has not managed to get through to the engineer who has it. SB has been told this may be possible after March for Recycling Technologies.</p>

3.0	<p>Feedback from Recent Events</p> <p>MM presented recently to a school, feels it was well received.</p> <p>Good feedback from the IChemE on recent meeting re: early career guidance.</p> <p>IChemE has formally issued their guidance on Climate Change. Member groups are encouraged to present webinars/seminars as part of groups' CPD program. Climate change will now be a part of expected CPD.</p> <p>MN sent feedback from a poll of Bath Uni students on what events they would like to see from IChemE. Strong support for Industry Talks and Tours. Also interest in a Design Competition. PM said he had previously helped with similar at another member group. The main interest he saw was in having a certificate for the winner, which can help bolster a CV of a young engineer.</p>
4.0	<p>Treasurer's Statement</p> <p>PM reports that the budget was approved. No expenditure due to COVID.</p>
5.0	<p>Updates to Committee Roles</p> <p>None presented. These will be reviewed at the AGM.</p>
6.0	<p>Member Feedback</p> <p>BF gave feedback on the recent meetings introducing the Regional Committee to member groups. PM confirmed that it is still in development with Congress.</p>
7.0	<p>Next Meeting & AOB</p> <p>Nigel Bowker proposes that we should be applying traditional health and safety assessment techniques to mental health. Would like to present to member groups. AL points out this is very timely with lockdown, etc. General agreement that this would be interesting.</p> <p>Next meeting: AGM planned for 29th March 2021 at 5pm.</p> <p>PM points out that the invitation to the AGM must go out in time as per IChemE rules. This is the case, and it has already happened.</p> <p>RR Closed the meeting.</p>

Action Table

No.	Action	Owner	Timescale
1	Contact interested parties for the industry days to firm up commitment	RR	15 Jan 21
2	Contact Nigel Bowker to organise a webinar on mental health issues in engineering	RR	15 Jan 21
3	Ensure that everyone is receiving invites for the AGM meeting (forward the IChemE invite to all committee members)	RR	15 Jan 21
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