

IChemE Safety Centre Charter

Purpose

IChemE exists to advance chemical engineering worldwide for the benefit of society. Process safety is a critical element of chemical engineering. The IChemE Safety Centre is a division of IChemE that works directly with organisations to advance process safety. It takes overall leadership for the process safety strategy within IChemE through the Major Hazards Committee.

The ISC facilitates sharing, analysing, developing, influencing and applying process safety related knowledge to improve process safety practice particularly in the different major hazard industry sectors, via actions which include the following:

- promote advancement of process safety in industry
- develop strategies to facilitate improvement in process safety
- provide a platform for sharing safety knowledge and experience
- provide input to regulators on policy, standards, codes and their implementation and seek opportunities for interaction
- provide input to both academia and industry on research, education and training needs and seek opportunities for interaction
- develop opportunities and tools to enable effective sharing of lessons learned
- facilitate working groups of Operating Partners to define and solve safety related problems

Governance

The ISC shall operate under the delegated authority of IChemE's Board of Trustees. Decisions of The Board of Trustees shall be binding upon the ISC. Matters which appear to affect the policy or the interests of IChemE as a whole shall be referred to The Board of Trustees, via the Major Hazards Committee and the Learned Society Committee. An annual activity report, activity plan and budget shall be submitted to IChemE head office for approval.

Reports on ISC activity will be provided to The Board of Trustees by the ISC Director.

The ISC Director is appointed by IChemE.

Membership

Membership of the ISC is defined in the following categories, subject to payment of the appropriate fees:

Operating Partners are producing companies or the like, who pay the operating partner annual subscription. They receive full benefits as defined in the Statement of Benefits. Their representative sits on the Advisory Board, where direction is set on workstreams.

Industry Partners are consultants, equipment manufacturers, or the like, who pay the industry partner annual subscription. They may participate in ISC Working Groups and receive information such as technical reports. Industry Partners' representatives do not attend Advisory Board meetings unless specifically invited.

Supporting Partners are academic institutions, regulatory authorities, and the like, who receive a complimentary subscription. This category of membership is by invitation of the ISC only. They receive information such as Technical Reports. Supporting Partners' representatives do not attend Advisory Board meetings nor participate in ISC Working Groups unless specifically invited.

There is no restriction as to location.

Operations

The ISC activities are directed and managed by the ISC Director and supported by their team. Working groups, established at the request of the ISC Advisory Board, shall be facilitated by the ISC Director, or by other persons as assigned by the director.

Reporting and Responsibilities

The ISC Director reports to the Chief Executive, IChemE.

The accounting function for the ISC shall be carried out centrally, to comply with the statutory duty of care imposed by the Charities Act and Charities SORP (Statement of Recommended Practice). It shall be the responsibility of the ISC Director to;

- prepare an annual activity report, activity plan and budget, and submit these for approval to the IChemE Board of Trustees;
- operate the division's finances in accordance with current procedures and within agreed budgets;
- report any significant variations from budget, particularly major unplanned costs, to the IChemE Finance Director;
- annually report to the ISC Advisory Board on the status of IChemE and ISC activities and achievements;
- at least annually report to the IChemE Board of Trustees on the status of ISC activities and achievements.

Interaction with other safety centres

The ISC will interact proactively and cooperatively with other safety related centres. Authority to establish any Memorandum of Understanding must be sought from the Board of Trustees via the Learned Society Committee.