

MINUTES OF ANNUAL MEETING 2023
INSTITUTION OF CHEMICAL ENGINEERS - ABERDEEN MEMBERS GROUP

LOCATION: Microsoft Teams Meeting
DATE: 23rd February 2023

CHAIRPERSON: Kerry O'Neill [KON]
MINUTES BY: David Wilkinson [DW]
REVISION:

COMMITTEE	Kerry O'Neill [KON]	David Wilkinson [DW]
MEMBERS PRESENT:	Azzam Younes [AY]	Ben Connell [BC]
	Alasdair Gray [AG]	Patricia Fleitas [PF]
	Patricia Fleitas [PF]	Caroline Laurenson [CL]

APOLOGIES:

Item	Description	Action																														
	<i>The meeting opened at 6pm</i>																															
1.0	Previous Annual Meeting Minutes <i>Proposed by : KON</i> <i>Seconded by: BC</i>																															
2.0	<p>Membership Report Kerry O'Neill summarised the current Aberdeen membership demographic, together with a comparison to last year (2022):</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>2023</th> <th>2022</th> </tr> </thead> <tbody> <tr> <td>Total Members</td> <td>1074</td> <td>1138</td> </tr> <tr> <td>Affiliate Member</td> <td>76</td> <td>124</td> </tr> <tr> <td>Associate Fellow</td> <td>4</td> <td>3</td> </tr> <tr> <td>Associate Member</td> <td>347</td> <td>336</td> </tr> <tr> <td>Associate Member (Process Safety)</td> <td>6</td> <td>6</td> </tr> <tr> <td>Chartered Member</td> <td>455</td> <td>470</td> </tr> <tr> <td>Fellow</td> <td>105</td> <td>101</td> </tr> <tr> <td>Member (Process Safety)</td> <td>4</td> <td>5</td> </tr> <tr> <td>Student Member</td> <td>77</td> <td>93</td> </tr> </tbody> </table>		2023	2022	Total Members	1074	1138	Affiliate Member	76	124	Associate Fellow	4	3	Associate Member	347	336	Associate Member (Process Safety)	6	6	Chartered Member	455	470	Fellow	105	101	Member (Process Safety)	4	5	Student Member	77	93	
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3.0

Committee Summary

An overview of 2022 Mentoring, D&I and Social Events was provided by Kerry O'Neill.

Events held	Description	Date
Get Chartered	Provide individuals with the information, tools and support to make the Chartered Chemical Engineer application process (3 Stages) clear and easy to map out for your individual circumstances.	8/3/22
Grow with the Flow, Speaker Katie Mehnert, Chief Executive Officer, ALLY Energy		10/3/22
Stage 1 – Educational Base	For those that are not exempt due to not meeting full academic requirements for Chartered Member or Chartered Engineer. Practical aspects of writing of a Technical Biography and response to a Technical report Questionnaire	30/3/22
Continual Professional Development	To explain what the IChemE CPD policy is, what a good CPD process looks like and what members can expect if they are selected for an 'audit' by IChemE	24/5/22
Stage 2 – Initial Professional Development	To support those that do not have access to an IChemE Accredited Company Training Scheme. To provide Practical aspects on those carrying out Self-managed Initial Professional Development	28/6/22

Events held	Description	Date
Stage 3 – Professional review	The event comprises 2 main aspects. (a) A talk on the C&C report, CV's and the Interview from an assessors' viewpoint – i.e. what the assessor is looking for and how candidates should best approach the report and the interview, and (b) Talks from recently (last 2/3 years) chartered engineers interspersed in the main talk, to give their views on what has been described and to give a candidates perspective on the process. Typically 1 or 2 talks on each of the C&C and Interview activities.	13/9/22
Aberdeen Members Group Annual Dinner, Speaker Bethan Vasey, GM Energy Transition, Shell UK		29/9/22
Microaggression- round table of discussion		17/10/22
Mentoring Training Event	The aim of this is to run through the 'technical' aspects of the mentor role – the how, why, when to meet, assesses progress and plan for the next few months, and also to run through the current IChemE requirements.	3/2/23

Azzam Younes summarised the Committee's activities over 2022.

Q1/Q2 2022

Events held	Speaker	Date
Net Zero House - the heat and mass balance	Tom Baxter	24/02/2021
Energy Efficiency	Will Leonard	17/03/2022
Renewable Energy	Sean Haughey	14/4/2002
Understanding Heat Transfer and Complex Buoyancy-driven Circulation in Sulphur Condensers	Tom Ralston	12/05/2022
17 years of Retrospective HAZOPs in the UKCS -Common findings with reference to Buncefield and Texas City Refinery.	Dr. Azzam Younes	30/06/2022

Q3/Q4 2022 and Q1 2023

Events held	Speaker	Date
Asset Life Extension	Marin Brown	08/09/2022
Safe Plant Reinstatement	Ashley Hynds	06/10/2022
Carbon Capture	Judith Ponniah	10/11/2022
Asset Life Extension	Marin Brown	24/11/2022
Process Assurance	Matt Hastings	26/01/2023
Process Safety- Leadership Matters	Ashley Hynds	09/02/2023

It was noted that the Annual Technical Seminar had to be cancelled due to poor bookings and has been moved to 22nd March 2023.

Upcoming Events for 2023 were summarised by Kerry O'Neill.

Q1/ Q2 Events	Date / Time	Location
Economic & Engineering Realities of Net Zero	22 Mar @ 12:30 -17:30	Chester Hotel / Virtual
Lets Talk about Mental Health & Safety	29 Mar @ 12 pm	Virtual
Neurodiversity in the Workplace	25 April @ 12 pm	Virtual
Hydrogen Safety	April	Virtual
Renewable Energy	May	Virtual
The ethics of ethnic diversity	May	Virtual
Axis talk on gender gap	June	Virtual
Annual Dinner, speaker Alan Bruce, CEO of Ithaca Energy	15th June	Marcliffe Hotel
Nuclear Decommissioning	June	Virtual

Members are encouraged to let the Committee know if there is anything they would like to see included, or if they would like to help with any of these events.

Up-to-date information on events can be found on the Aberdeen IChemE Members Group website (www.icheme.org/Aberdeen) and also on our social media pages:

IChemE Aberdeen Members Group Facebook

<https://www.facebook.com/groups/476842079184144/>

IChemE Aberdeen Members Group Linked In

<https://www.linkedin.com/groups/4088636>

IChemE Aberdeen Young Members Group Facebook

<https://www.facebook.com/groups/AberdeenYM.IChemE/>

<https://www.facebook.com/groups/ABDNChemEng/>

4.0**Treasurer's Summary**

Ben Connell summarised the Treasurer's report for 2022.

2022 Income and Expenditure

Income		Expenditure	
Delegate Fees, Incl. Annual Dinner	£5,483	Venue Hire (2023 Technical Seminar)	£1,667
Sponsorship *Excludes 2020 deferred sponsorship	£3,500	Printing, Promotion, Advertising & Photography	£471
		Evening Dinner & Equipment Hire	£7,451
		Travel & Accommodation	£91
		Bursaries, Donations & Prizes	£170
		Subsistence	£525
Total	£8,983	Total	£10,375

-£1,392 Variance

No bursaries were provided in 2022 as there was no Annual Dinner in 2021. It is hoped that we shall be able to provide bursaries in future years.

2023 Budget (approved) - Income and Expenditure

Technical Meetings / Events	£1,167	Technical Meetings / Events	£2,025
School Links	£-	School Links	£83
Networking / Social Events	£560	Networking / Social Events	£1,925
Bursaries / Prizes	£-	Bursaries / Prizes	£1,250
AM / committee Meetings	£-	AM / committee Meetings	£1,166
Annual Dinner	£15,300	Annual Dinner	£10,000
Membership development	£-	Membership development	£725
Total	£17,027	Total	£17,174

-£147 Variance

<p>5.0</p>	<p>Election of Officers Overview of the key positions for 2023:</p> <table border="1" data-bbox="352 282 1382 427"> <thead> <tr> <th>Post</th> <th>Current Holder (2022)</th> <th>2023 Nominations</th> </tr> </thead> <tbody> <tr> <td>Chair Person</td> <td>Dr Kerry O'Neill</td> <td>Dr Kerry O'Neill</td> </tr> <tr> <td>Secretary</td> <td>David Wilkinson, Ross Sheldon</td> <td>David Wilkinson</td> </tr> <tr> <td>Treasurer</td> <td>Ben Connell</td> <td>Paul Muir</td> </tr> </tbody> </table> <p>Kerry O'Neill has one more year as Chair Person.</p>	Post	Current Holder (2022)	2023 Nominations	Chair Person	Dr Kerry O'Neill	Dr Kerry O'Neill	Secretary	David Wilkinson, Ross Sheldon	David Wilkinson	Treasurer	Ben Connell	Paul Muir	
Post	Current Holder (2022)	2023 Nominations												
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Secretary	David Wilkinson, Ross Sheldon	David Wilkinson												
Treasurer	Ben Connell	Paul Muir												
<p>6.0</p>	<p>Committee Ordinary Members Anyone who wishes to join the Committee as an ordinary member can attend the next Committee meeting: 6pm on <i>Tuesday 4th April 2023</i> via Microsoft Teams Meeting. Meetings are held on the first Tuesday of the month. We encourage members to volunteer to support and lead these activities.</p> <p>Ordinary Committee Posts (non-elected) 2023 Holders Vice Chair: Azzam Younes / Matt Hastings Events Officer: Vacant Annual Dinner: Kerry O'Neill Social Events Co-ordinator: Vacant Technical Events Co-ordinator: Azzam Younes Annual Seminar Co-ordinator: Kathryn Conlon Schools Liaison Co-ordinator: Shreya Tripathi Early Careers Co-ordinator: Sophie Parsons Mentoring Co-ordinator: Vacant Diversity: Patricia Fleitas Webmaster & Communications : Alasdair Gray</p> <p>Background of new member: Matt Hastings, Process TA, Ithaca Energy Graduated in 1983 with a degree in Chemical Engineering (first class Honours) from Exeter University. Matt is a fellow of the IChemE. Matt ended up working in the oil and gas industry by accident, having started with the fluid dynamics division of WS Atkins 29 years ago. Matt moved to Aberdeen working for Altra and IGL, prior to four years in Western Australia. Upon returning to Aberdeen, Matt worked on various projects prior to becoming Process TA for three different operators – Total, EnQuest and Ithaca Energy.</p>													
	<p><i>Formal meeting closed at 7pm.</i></p>													
<p>7.0</p>	<p>Presentation The Annual Meeting was followed by a presentation by Donald Macfarlane. Donald is a multi-skilled mechanical engineer working mechanical, structural, marine, subsea and pressure systems. Technical authority level experience gained through working with operating oil and gas assets and new developments, both offshore and onshore. Donald's experience has been gained through working in Industrial, Academic & Research environments, an experienced Principal Engineer and previous university lecturer.</p>													
<p>8.0</p>	<p>Next Annual Meeting December 2023.</p>													

